



Anaplan Training Resources and Virtual Office Hours

From ISU Anaplan Team <isuanaplanteam@ilstu.edu>

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Hello Team,

Thanks to everyone who signed up for in-person training. Because sessions filled quickly, we have added one additional in-person session on **Thursday, October 15, at 11 a.m.** If you would like to attend, please send a response to this message to register for the session.

As we are just one week away from launching the Quarterly Projection Reporting in Anaplan, we wanted to share some additional resources available to support you during deployment.

Available Resources

1. Training Documentation

- Training resources are now available on the Anaplan Implementation website at <https://budget.illinoisstate.edu/anaplan/>. Click on the red link for Training and Knowledge Documents at the top of the page to take you directly to that section.
- The presentation from this week's in-person training will also be posted on the website by the end of the week.

2. Virtual Office Hours

- Once Quarterly Projection reporting opens (October 19, 2026), virtual office hours will be available for users who would like assistance from a Budget & Planning team member. Simply join the Zoom session during any of the times listed below for support. Please note that you may experience a brief wait if another user is being assisted.
- Dates: Monday, October 19 through Friday, October 23
- Times: 9:00 a.m. to 11:00 a.m. and 2:00 p.m. to 4:00 p.m. Daily
- Zoom Link: <https://illinoisstate.zoom.us/j/8131658250>

You may also send questions to **ISUAnaplanTeam@ilstu.edu**.

Our goal is to ensure all users feel prepared and supported throughout deployment and transition to new operations.

Thank you for your continued support and engagement throughout this implementation effort!

Thanks,

Rendi Cottrell

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