



Register for Anaplan Quarterly Projection Training: Dates and Resources

From ISU Anaplan Team <isuanaplanteam@ilstu.edu>

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Dear Colleagues,

Quarterly Projection training in Anaplan is scheduled for the week of October 12. Instructor led training will be offered at the times below. Please complete the linked registration form to select your session. There are limited seats available, so register as soon as possible.

Training Location: State Farm Hall of Business **0022H**

Available Sessions:

- Monday, October 12 @ 2pm
- Monday, October 12 @ 3pm
- Wednesday, October 14 @ 9am
- Wednesday, October 14 @10am

Register for Training: [Quarterly Projection Training Registration](#)

Registration will be open until 4:30pm on Wednesday, October 7th. After the close of registration, you will receive an Outlook calendar invitation with the session details and any related training materials.

Important Information:

Prior to your training session, you will be receiving an email that confirms that your Anaplan access has been set up. You do not need to do anything with it prior to the training session.

The room being used for training has desktops available for users to log into to access Anaplan.

What You Will Learn

The training will introduce you to Anaplan and prepare you to complete quarterly projection reports using the new tool. Topics will include:

- Accessing Anaplan
- Navigating the system
- Completing quarterly projection reports

Coming Soon: Additional Resources

The Anaplan team is developing additional resources to help you prepare for using the new system. We will notify you and update the [Anaplan Project Website](#) as materials and support options become available. In the coming weeks, watch for these additional resources and communications to help you prepare for Anaplan.

- **Anaplan account setup email confirmation**
- **Training videos and step-by-step guides**
- **Quick tips and frequently asked questions**
- **Troubleshooting and ongoing support information**
- **Virtual office hours for quarterly projection support** during the week of October 19, with dates, times, and a participation link to follow

The first-quarter reporting process in Anaplan begins October 19, so attending training and reviewing the available resources will help you prepare.

Please contact ISUANaplanTeam@ilstu.edu for questions about the Anaplan project.

Thank you for your continued participation as we prepare to begin using Anaplan.

The Anaplan Implementation Team